



## Tomarata School Board of Trustees Minutes

Date 24th February 2021

Location: Tomarata School

Attendance: Cherylene Neels, Betsy Tipping, Sheila Russell, Chris Rhodes, Jason Kerrisk, Jeanette Mabin, Jo Tischik, Sue Sinclair (Minutes Secretary)

Apologies: nil

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### Meeting opened 7.09pm

Declarations of Interest: nil

Minutes of the meeting held on 9th December 2020 be approved and adopted as a true and correct record

Betsy/Cherylene  
Carried 001/24th Feb

Minutes of the in committee meeting held on 9th December 2020 be approved and adopted as a true and correct record

Betsy/Jeanette  
Carried 002/24th Feb

Minutes of the special meeting held on 17th February 2020 be approved and adopted as a true and correct record

Betsy/Jo  
Carried 003/24th Feb

**Matters Arising** - nil

**Appointment of Board Chair for 2021** - Betsy to continue as Board Chair for 2021

Chris/Jason  
Carried 004/24th Feb

### Correspondence

#### Incoming

Approval for painting at Tomarata School

Vocus communications

**Outgoing** -nil

Betsy/Jo  
Carried 005/24th Feb

### Board Discussions

Annual Plan, Strategic Plan and Charter for 2021 - approved and signed

Cherylene/Jo  
Carried 006/24th Feb

Analysis of Variance - amendments to be made regarding reinstatement of Y8 and leavers data (transition from one SMS to the new)

Cherylene/Jason  
Carried 007/24th Feb

2021 budget - The original budget approved with the deficit of \$9941.  
The newer deficit needs to be checked as it has varied from original.

Chris/Sheila  
Carried 008/24th Feb

Principal Appraisal 2021 - Aaron Kemp from Mangawhai Beach School has offered to do this year's appraisal following a set format against the professional standards for Principals.

Betsy/Jeanette  
Carried 009/24th Feb

Kapa Haka - a grant will be sought in order to fund this, Cherylene to investigate.

## Principals Report

Confirmation of various sub committee members:

Finance - Chris and Sheila

Complaints - Sheila and Betsy

Property - Jason

Personnel - Jeannette, Betsy, Jason

Policies - Jo and Jeanette

Helping Hands - Jeanette

Allocation of Management Units

Cherylene/Betsy  
Carried 010/24th Feb

Acceptance of Principal's report

Cherylene/Betsy  
Carried 011/24th Feb

## Policies

1.5 Achievement of students of other ethnicities

5.3 Education outside the Classroom

Jeanette/Chris  
Carried 012/24th Feb

## Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item IC 1 and 2

\*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1. **The briefing includes sensitive information in relation to Employment & Police Investigation**

## Declarations of Conflicts of Interest

Sue left the meeting for the In Committee discussion.

**In Committee meeting - entered 8:35pm**

Betsy  
All in favour: carried IC01/24th Feb

**Out of In Committee 9.26pm**

**Meeting closed 9.30pm**

**Date of Next meeting: 24th March 2021**

*Signed as a true and correct record of proceedings*

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Betsy Tipping  
Chair, Tomarata School Board of Trustees

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Date