



Tomarata School Board of Trustees Minutes

commencing at 7.00 pm on 31 July 2024 Location: Tomarata School

Present: Chris King, Barbara Bartlett, Paula Bishop, Siobhan Reid, Hagan Logue, Jason Kerrisk, Jeanette Mabin, Heather Thomas,

Apologies: Pip White.

Declarations of Interest

Nil

Strategic decisions

Fireworks Report/planning

Traffic management quote \$2740 Paula moved that this gets paid seconded Barb Merchandice, Paula has talked to Thread Box, he will do the designs for free, to sell at Fireworks. Any left over stock could be sold afterwards, Be a nice community feel. Be a 'Tomarata' Brand separate from the school t shirts.

Chris will make a call in the morning

Siobhan moved that we go ahead with the t shirts and hats, but Chris will make a phone call in the morning to his financial advisor, seconded Barb

all in favour
Carried
01/31 July

Marketing & Media Update

all in favour
Carried
00/date

90th Reunion

about 30 tickets sold, and Ivy Radcliffe has offered to make a cake, deposit has been paid for the Marque

Policy Review

3 Policies will be review at next meeting

all in favour
Carried
00/date

Principals Report

Chris went over his report current student total 71, Went over things happening during the term. Started the BSLA through Canterbury University. Glenda is training to be a facilitator. Carpet in Rata room and Lino in the Garden to table room will be done in next couple of weeks. The Audit has just been finished, got a really good Audit, it was the process of it and

feed back has been given. Jorja has taken on the Garden to Table programme. Chris moved his report accepted seconded Jason

all in favour
Carried
02/31 July

Finance Report

Chris went over his budget review and the prospective deficit dropped about \$30,000. Have put in for a staffing review, but haven't heard back from them.

June financials have been tabled

Chris moved that the June finances get past, seconded Paula

all in favour
Carried
03/31 July

Property Report

Cyclical Maintenance is all about painting and have been approved to be able to get the Main Office block done.

Have got a quote to do repairs for the office building block. But need to get another quote before going further

Went over the 10YPP.

all in favour
Carried
00/date

General Business:

Term 2 Attendance, went over the Term 2 Attendance. Only 51% are attending regularly.

Board Assurance Statement and Self Audit Checklists going through and answering the questions. Chris and Jason will meet and go through it

all in favour
Carried
00/date

Minutes of the previous minutes

Minutes of the meeting held on 1 July 2024 (June meeting) be approved and adopted as a true and correct record

Jason moved they be accepted as a true and correct record and seconded Hagan

Minutes of the in committee meeting held on 1 July 2024 (June Meeting) be approved and adopted as a true and correct record,
Jason moved they be accepted as a true and correct record seconded Jeanette

all in favour
Carried
04/31 July

Correspondence

Board Discussions

Details

Action List for next meeting

Meeting closed 8.15 pm

Date of Next meeting 28 August 2024

Signed as a true and correct record of proceedings



Jason Kerrisk

02/09/2024

Chair, Tomarata School Board of Trustees

Date

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee 8.20 pm time

Motions passed in committee (if applicable)

Moved/ seconded
Carried
001/date

The meeting moved out of committee 9.00 pm time