



Tomarata School Board of Trustees Minutes

commencing at 7.00 pm on 6 November 2024 (October meeting)

Location: Tomarata School

Present: Jason Kerrisk, Chris King, Barb Bartlett, Pip White, Hagan Logue, Siobhan Reid (zoom), Paula Bishop, Jeanette Mabin, Heather Thomas, visitor Glenda Simkin

Apologies:

Declarations of Interest

Nil

Strategic decisions

Fireworks Report/planning

On Saturday, have currently sold 1500, weather is looking stable. Volunteers have come along really good. Need someone to help take stuff over to Bishops on Saturday night afterwards. Truck arriving tomorrow afternoon to take stuff down. We are not doing cash out. Ministry were ok with it but cash would be un-insured. Those that can turn up on Sunday 10 til 12 for clean up.

all in favour

Carried

01/6 November 2024

Marketing & Media Update

Have had the reunion and it is quietening down, do we want to do a facebook add to promote the school for people maybe thinking of coming to the school. How are we wanting to promote the school. Contact the local kindergartens giving them brochure, give them something to give their families. The photo of the van and kids on facebook has been popular.

all in favour

Carried

02/6 November 2024

Policy Review

Leave till next meeting

all in favour

Carried

00/date

Principals Report

Term 3 Attendance Report it is not good but not sure what we can do to encourage children to attend, maybe have certificates for good attendance, maybe do some analytics and try and contact parents and see if we can help in any way, ERO are checking in with attendance as well. Message home and maybe say how disruptive it can be for teachers when children away regularly, compared with Term 2 Attendance Report

Cyclical Maintenance 2024

have done a couple little changes to include Room 4,5,6,7 to be painted has been bought forward 1 year \$14,000

Chris moved that this be changed, seconded by Hagan all agreed

Look at doing the swimming pool next year, maybe try a working bee

Currently have 81 students. Have started a new class on 29 October. Athletics is at Centennial Park on 15 November, ERO is here 18 to 22 November. Prizegiving is the 19 December and last day 20 December.

Correspondence back from Auckland transport about speed limit outside the school.

Been looking into health and safety due to ERO started the first of health and safety at the staff meeting.

Start a culture of Health and safety committee, with Chris, Heather, and a board member. All agreed to make a committee

Have to register a drinking water safety plan, due at end of November, look at getting Watertech to do it also will talk to Viv from Tauhoa as to what they do.

School Business Plan, Staffing has increased. Chris suggests that we introduce a Deputy Principal that could take on Management Duties, that it be the Year 7 & 8 teacher, share the work load for the Principal.

Chris recommends that the board approves increasing paying increasing management units, a committee go away and discuss it. Decided to meet next week and discuss more Meet on Monday at 7.00 at school.

Chris moved his report be accepted seconded Jason all agreed

all in favour
Carried
03/6 November 2024

Finance Report

Chris moved that the financial report be accepted seconded by Jeanette

all in favour
Carried
04/6 November 2024

Property Report

Painting has been completed, and looking really good.

all in favour
Carried
05/6 November

General Business:

Moved that the Board is satisfied with Risk Management systems - Identified hazards are being monitored and/or controlled and that these measures are reviewed to check their adequacy

Term 4 Year 7 & 8 Camp action packed few days, camping at bush block, Slip and slide Silverdale, Goat Island Swimming, Surf at Te Arai Beach.

Need at least 4 parents, and at least 1 female.

Chris moved that we approve the year 7 and 8 camp seconded Hagan, all agreed

all in favour
Carried
00/date

Minutes of the previous minutes

Minutes of the meeting held on 25 September 2024 be approved and adopted as a true and correct record

Jason moved the minutes of last meeting be approved seconded Hagan,

all in favour
Carried
00/date

Correspondence

Board Discussions

Details

Action List for next meeting

Policy Review

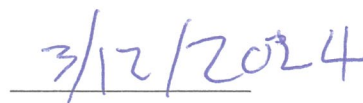
Meeting closed 8,15 pm

Date of Next meeting 27 November 2024

Signed as a true and correct record of proceedings



Jason Kerrisk



Chair, Tomarata School Board of Trustees

Date

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee 8.15 pm time

Motions passed in committee (if applicable)

Moved/ seconded
Carried
001/date

The meeting moved out of committee 8.30 pm time